

SAMPLE APPEAL RECORD TABLE OF CONTENTS – STANDARD APPEAL WITH ORAL EVIDENCE AND ORAL ARGUMENT

TABLE OF CONTENTS

Part 1 - Pleadings

Statement of Claim, dated YYYY-MM-DD/filed YYYY-MM-DD	P1
Statement of Defence, dated YYYY-MM-DD/filed YYYY-MM-DD	P7

Part 2 – Final Documents

Written (or Transcribed) Reasons for Judgment of Lastname, J. (King’s Bench Judge), dated YYYY-MM-DD/filed YYYY-MM-DD	F1
Judgment of Lastname, J. (King’s Bench Judge), dated YYYY-MM-DD/filed YYYY-MM-DD	F5
Description of any restricted access order (if applicable)	F7
Description of any prior order, reference to which is required to resolve the appeal (if applicable)	F9
Order of Lastname, J.A. (Court of Appeal Judge), dated YYYY-MM-DD/filed YYYY-MM-DD granting permission to appeal (if applicable)	F11
Notice of Appeal to Court of Appeal of Alberta, dated YYYY-MM-DD/filed YYYY-MM-DD	F13
Notice of Cross Appeal to Court of Appeal of Alberta, dated YYYY-MM-DD/filed YYYY-MM-DD (if applicable)	F15
When an enactment or the rules requires service on the Minister or the Minister of Justice and Attorney General for Canada, or both, proof of that service (if applicable)	F17

PART 3 – Transcripts

The table of contents for the Transcripts follows. (On a new page, include the table of contents provided with the Transcripts. A sample follows.)

SAMPLE APPEAL RECORD TABLE OF CONTENTS – STANDARD APPEAL WITH ORAL EVIDENCE AND ORAL ARGUMENT

TABLE OF CONTENTS

Description		Page
YYYY-MM-DD	Morning Session	1
Discussion		1
WITNESS A , Sworn, Examined by Lawyer 1		5
Lawyer 2 Cross-examines the Witness		10
Lawyer 1 Re-examines the Witness		22
WITNESS B , Sworn, Examined by Lawyer 1		24
Lawyer 2 Cross-examines the Witness		32
Lawyer 1 Re-examines the Witness		49
The Court Questions the Witness		55
Certificate of Record		61
Certificate of Transcript		62
YYYY-MM-DD	Afternoon Session	
Submissions by Lawyer 1		63
Submissions by Lawyer 2		77
Reasons for Judgment		82
Certificate of Record		97
Certificate of Transcripts		98

EXHIBITS

No.	Description	Page
-----	-------------	------

Reproduce the list of exhibits (if any) that is included as part of the Table of Contents of the Transcripts. Ensure that the list includes the exhibit number, its description and the page in the transcripts on which it can be found.